

**Subject:** Parish Center & We Believe Updates  
**Date:** February 5, 2016

### **Holy Trinity Building Committee Meeting Minutes**

Meeting Date: January 29, 2016

In attendance:

Holy Trinity Representatives: Ellis Kahn, Albert Fleischman, Chad Cook, Jacky Herriges, Diane Schickert, Tony Fleischman, Leeann Butschlick, Jim Leister, Larry Bunkelman, Joel Fleischman  
CD Smith: Mitch Kidd GDG  
Architect: Joe Clark

The opening prayer was led by Jim Leister and focused on utilizing all of our unique talents to the best of our ability for our new Parish Center. We pray that the Holy Spirit will continue to guide the committee in making sound decisions and that the Holy Trinity parishioners enthusiasm and community spirit will remain long after the Parish Center completion.

Introduction of attendees were followed by a special introduction of Diane Schickert. Diane has agreed to represent Holy Trinity School during the building project. Diane will be the point of contact when decisions (large and small) are required that will affect the inner workings of the school. These may be as mundane as, "where do you want the garbage cans for the lunch room", to as large as "where are we putting the playground." The committee is confident Diane is perfect for the position as she is immersed in the day to day goings on in the school and we are excited to have Diane on board!

The committee reviewed the most recent bids for the Parish Center line by line to examine for more cost effective alternatives. Thankfully the diversity and experience of the committee members offered many ideas and we are confident that with minor modifications to the architectural design and clarification with the contractors we will meet the financial goals of the project.

A lengthy discussion followed regarding parking. Parking options are still under investigation.

The committee toured the current bathrooms in Holy Trinity School. These facilities contain many of the same fixtures from the 1950's and are in dire repair and the school staff is plagued by leaking and fixing of fixtures on an almost daily basis. New floors, fixtures and ceilings are required.

**Key Next Step:** Review design and budget to submit project to archdiocese for approval.

### **Kitchen Equipment**

Another large stainless steel countertop was purchased from St. Joseph Convent. Thank you to Larry Bunkelman and Jim Leister for removing and placing in storage. Our new kitchen will be a large commercial kitchen serving both our Café and our Multi-Purpose Area (Gym). Our Parish Center will be widely used by our parishes, and many community organizations.

### **Holy Trinity Parish**

**Question:** Why is the Parish Center being planned when Holy Trinity has debt?

**Answer:** Holy Trinity is **debt-free.**

## **Archdiocesan Building Commission**

The following documents were submitted to the Commission for their review prior to our meeting on Thursday, February 11<sup>th</sup>. Form D, Request for Proxy, Final architectural plans, Contractor Bids, Project Enhancement Budget, Agreement between Parish and Construction Manager, General Conditions for Construction, Holy Trinity Financial Statements as of 12/31/2015, and 5-Year Financial Forecasts and Cash Flow Statements. The 5-year forecasts show Holy Trinity operating with a slight surplus each year. These documents are several hundred pages and represent hundreds & hundreds of hours of work by many parishioners. Thank You.

## **Angel Fund**

**Question:** Can I make a pledge/donation for just the Angel Fund for scholarships for families?

**Answer:** Yes you can. Just mark on your pledge card "for Angel Fund".

## **Tithing Update**

**Question:** Will Holy Trinity tithing decline during our WE BELIEVE campaign?

**Answer:** Holy Trinity tithing (weekly giving) has increased during the time that we've been working on our WE BELIEVE campaign. We started this project in June, 2015 with our Feasibility Study. For the time period below, Holy Trinity tithing has increased 14%.

\$232,781	Tithing Totals	July 1, 2014 – January 11, 2015
\$265,781	Tithing Totals	July 1, 2015 – January 10, 2016 or <b><u>\$33,000 Increase</u></b>

## **Alumni & Community Support**

We are receiving donations and pledges from Holy Trinity alumni. We mailed WE BELIEVE packets to over 450 Alumni, Friends & Family of Holy Trinity. Community members are also sending donations, so please send our Parish Center information to your family, friends and classmates encouraging them to send in donations. We thank you if you've made your pledge.

**Question:** Are our WE BELIEVE donations tax deductible?

**Answer:** WE BELIEVE donations are fully tax deductible to the extent allowed by law. They are deductible in the year that you make your donation. Also, the Archdiocese does not charge any assessments on restricted accounts and WE BELIEVE is a restricted account, so all money donated will remain here in our parishes.

## **Construction Security & Site Planning**

When construction starts on our Parish Center, we will have a written site plan that documents construction fencing, staging of materials, student, parishioner and visitor safety, and parking and pedestrian walkways. We will publish this when completed, and provide signage to help you and our visitors for Mass and other functions. The south HT School entrance will be our primary school entrance. Fortunately, our 4 PM Mass will move to St. Michael starting in March, so we'll need to plan for our 7:30 and 11:00 am Sunday Masses. We're hopeful that our project will be completed when the 4 pm Mass moves back to Holy Trinity in late fall.

**"The ability to delay gratification, to deny yourself, is an essential life skill."**