

Parish Center Update: Minutes of Holy Trinity Building Committee Meeting - December 15, 2015

Meeting Purpose – Finalize Architectural Design of Parish Center

In Attendance

Holy Trinity Representatives - Jim Leister, Joel Fleishman, Larry Bunkelman, Jacky Herriges, Chad Cook, Andy Pesch, Ellis Kahn, Clare Lehman

Groth Design Group – Joseph Clarke and CD Smith – Mitch Kidd – Project Manager

Parking

- Need to keep 50 feet from the center of the Eisenbahn Trail for proposed HT overflow parking lot. Discussed asphalt verses gravel. This decision is dependent on the amount of funds raised in the We Believe campaign.
- There is potential to add several spaces for visitors in front of the new office while still maintaining the green space in front of the Parish Center.

Church to Parish Center

- The buildings (HT Church and Parish Center) will be separated by a courtyard. This decision was based on roof lines, power availability and #1 reason is safety of students.
- Basement entrance if required needs repair and visual enhancement.
- Sewer line – recommend capping off current line and go straight between HTS and Parish Center

Multi-Purpose Room (Gym)

- 2 ½ additional feet are required to better accommodate sports activities.
- Need direction on equipment suppliers to determine how to provide support from the ceiling while still avoiding duct work. Recommendation was made to investigate portable basketball units. All permanent hoops will be rectangular, glass backboards.
- Bleachers will be manually expanded and retracted with recoverable handicap sections. Bleacher purchase is dependent upon success of the We Believe Campaign. If funds not sufficient, we will start with folding chairs.

Floor Coverings

- Entrance of Parish Center – walk off flooring (to clean shoes) with remainder of walk ways to be LVT- Luxury vinyl tile
- Bathrooms – porcelain tiles for maximum clean-ability and durability
- Kitchen – quarry tile
- Changing rooms – carpet tile
- Multi-purpose room – sealed concrete with a recommendation for a Tarkett flooring

Café

- Need to add office for kitchen manager
- Relocate refrigerator to accommodate for door to front of café for easy staff access
- Eliminate current condiment/salad bar and utilize alcove area for these items
- Confirm purchase and items available from St. Joseph's convent.
- Will utilize current dishwasher and sink

Parish Center Exterior

- Will procure stone to compliment crème city brick for building exterior
- Windows on North West side of top floor of school will need to be replaced to alleviate concerns that roof manufacturer has (snow, water damage, etc.)

Next Steps

- Target-- final blue prints from Groth by end of December. Then start bidding process in January.
- Compile master list of contractors – CD Smith and Parishioners-Contractor names should be submitted now.
- HT Building Committee to review plans with Village of Kewaskum Planning Commission – December 22, 2015